

MEETING DATE	Tuesday, January 24, 2017	START TIME	7:11 PM
MEETING #	5 (2016-2017 school year)	END TIME	8:38 PM
MEETING LOCATION	school library	# OF INDIVIDUALS PRESENT	11 (incl. principal + teacher)
NEXT MEETING	Tuesday, February 21, 2017	# VOTING	9 (quorum = 5)

NAME	ATTENDANCE	POSITION 2016-2017	RETURNING MEMBER	NEW MEMBER
PRINCE, Dane	PRESENT	Principal	n/a	
SMITH, Tina	PRESENT	Teacher	n/a	
CHAN, Elsa	PRESENT	Co-Chair	X	
KADAKIA, Bina	ABSENT	Co-Chair	X	
MITRA, Pranab	PRESENT	Treasurer	X	
MAHALINGAM, Sancharieni	PRESENT	Secretary	X	
DOGRA, Nappinder	PRESENT	Member	X	
FAWAD, Sana	ABSENT	Member		X
HO, Rita	PRESENT	Member		X
KOMALAFE, Bola	ABSENT	Member		X
KOMALAFE, Peter	PRESENT	Member	X	
PATIL, Vishakha	PRESENT	Member	X	
SUKUMAR, Anjula	PRESENT	Member	X	
THINAGARIPPILLAI, Nathan	PRESENT	Member	X	

WELCOME: CALL TO ORDER (7:11 PM)

- sign-in sheet circulated by Secretary
- meeting called to order by Co-Chair Chan

MINUTES FROM LAST MEETING

- December Minutes approved

TREASURER’S REPORT

- \$1,081.55 from donations
- after pizza balance around \$6k

ADMINISTRATIVE UPDATE

- action items list from our last meeting will do at the end of the meeting
- If you want to learn more about a particular topic, approach Principal and he can provide that info to us
- pizza update
 - going well
 - volunteers have come out
 - we have had sales of approx. 50 and 70 for the past two weeks
 - when we do have leftover, we freeze and warm it up for students who don’t have lunch (and we can continue to do this since there is still some cheese pizza leftover) – we will continue to order same amount of cheese pizza since most students can eat cheese (vs. pepperoni)
 - some kids come for extra slices in addition to ordering, some forgot to order, etc.

- order one less pepperoni pizza
 - **so order only one extra pepperoni (as opposed to 2 from before)**, we always order 2 pizza and keep the two extra cheese
 - so it will come down by \$10 plus tax
- volunteers are doing well and Principal just comes to do sales part(Principal supports the sales part since Sudha usually has to supervise a class at lunch time)
- so the sales portion is cash (\$2 a slice) and Mr. P handles it (sometimes volunteers do b/c Sudha does lunch)
- NB: Ms. Dolly has left, another parent is now the lunch supervisor (Ms. C)
- Cost Sharing update
 - we have received the cost sharing order of 10 Chromebooks
 - we also purchased and rec'd an additional 7 Chromebooks
 - we are **still waiting for 12 Dell Latitude Notebooks**
- technology inventory list
 - kindergarteners don't get laptops really, they use iPads (they get 2 computers)
 - **new updated list will be emailed to SC by Principal**
 - NB: parts in yellow (on inventory list) is how much we need
 - Mr. Prince is working on school numbers for next year (projections) – he can give us projections next meeting and keep it in mind (nothing is set, these will just be projections)
 - side discussion: curriculum question by Member Komalafe (whether school provides syllabus at elementary level – no)
- science equipment

ITEM	UNIT COST/REQUEST	ESTIMATED COST
clear plastic tubing	.75 per metre	
plastic forceps	.95/10	9.5
plastic graduated beakers	11.40 per set/4sets	45.60
tube cutters	8.50/3	25.50
Microscope	385	770.00 (for 2)
microscope repair	?	?

- 2 microscopes are not working - to determine whether they can be fixed
- each year needs are different; one year needed books, one year geo curriculum changed so needed more geo books – depends on year
- Principal talks to science teachers every year and makes purchases based on feedback
- Principal will ask Mrs. Breckenridge
 - **what types of microscopes are out there and review the spectrum of technology available**
 - **if the 2 microscopes can repaired**
 - **how many microscopes are there in total**
- P.A. Day (February 3)
 - focus: math learning
 - we are going to be looking @ Growth Mindset (giving effective and constructive praise) and Spatial Sense
 - afternoon: teachers will be working on report cards and Principal will be meeting w/ some staff to discuss Math Night
 - report cards will be sent home on the week of Feb 13 (this is for Term 1)
 - Participaction puts out a report card on how Canada is doing; York region public health is collecting data (b/c we were low in the last Participaction report card – Canada and Ontario not doing well) – please fill out survey b/c the results of the survey will help with funding
 - Principal is going to let parents know survey is coming out (actual survey is going to be in the report card – do paper copy and not online so school will get access to the data and can use it to inform programs at the school)

- Kindergarten: pedagogical documentation (instead of writing, we are showing what they are doing in the classroom)
- NB: deciphering report cards (parent topic idea), understanding the curriculum
- Math Night
 - right now, in our province, there is a lot of focus on math
 - math scores province-wide can be better in math
 - last year we had a Math Night parents came in and they were shown how games and puzzles support math
 - this time: math lesson as it's delivered to kids in the classroom
- Boxwood Lego Robotics & Mechanics
 - we have begun to have Lego Mechanics and Robotics Club in the library during lunch (thanks to Ms. Calverley)
 - 25 kids (2 teams are doing Lego Mechanics and 4 groups doing Lego Robotics)
 - students select a structure/robot and then they work in groups to build it
 - we were able to get one team into the Junior Lego Robotics competition and one team in the Intermediate Lego Mechanics competition
 - while student are exploring, we will be selecting our representatives for the competition
 - the big emphasis with these Lego activities is collaboration – how are students working with other students
- animation club (Member Sukumar asked for update)
 - what happened to the animation club? not running this year b/c no teacher to supervise
 - York Region competition minimal cost
 - Member Sukumar: if students agree to participate in the competition, do they still need a teacher? Yes
- thank you to teachers who supervise extracurricular activities at Boxwood
 - include a thank you in the newsletter for teachers who are helping kids near the end – **when Principal does newsletter he will add a message of thanks to the school council message**
 - some staff that help: Mrs. Calverley, Ms. York (organizes breakfast and milk program)
 - **Co-Chair Chan's message for next newsletter for school council and include Heather York**
- extra-curricular activities
 - co-ed junior volleyball (4-6)
 - girls' intermediate basketball (7 and 8)
 - drama club (8)
 - boys intermediate basketball (grade 7 and 8)
 - knitting club
 - music is ongoing (Grade 8 band start at the beginning of the year)
 - Fitness Friday: healthy schools offers fitness Friday – it's a drop-in (in lieu of Walking Wednesdays) – grade 1 to 3 during morning recess (this week is "archery" – not actual archery but a safe version)
 - we also have house leagues during the week (Tuesdays: primary, Wednesdays: junior, Thursdays: intermediate)
- upcoming events
 - Winter Walk to School Day: February 1 (Student Council will be handing out hot chocolate and there will be games and prizes (City of Markham will be coming w/ some prizes)
 - Gr 6-8 author visit (Grade 12 student alessia Dickson): February 2
 - Valentine's Day spirit day (red, white and pink): February 14 (School Council will be having a dance)
 - Family Day (no school): February 20
 - Great Canadian Winter Adventure Challenges: throughout February (Mondays) for Grades 3 to 8

DONATIONS (UPDATE BY SECRETARY)

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- Mastermind Toys: they donate to each school once a year and will donate a raffle prize; we have to submit a letter, written on school letterhead, with details and drop it off and they'll have something ready for us
 - Costco: they do gift cards; need 2 months advance notice; submit a letter, they'll review it and get back to us

- Home depot: write them with ideas what we are looking for and they'll let us know
- Walmart has a \$1k online grant
- contacted Toys R Us: they don't donate to schools
- donation letter to be written

TELUS WISE (UPDATE BY CO-CHAIR CHAN)

- so we looked at Steve Shappelle's presentation(s) on safe social media use
- Co-Chair Chan looked into TELUS WISE
- TELUS has TW ambassadors who will come into the school and conduct presentations for free
- Co-Chair Chan wants to review today what the offering is
- she had a meeting with the Director who is BC (Director has ambassadors all throughout the country)
- if we are interested, Co-Chair Chan has to email her back
- we can set this up
- ambassadors can be TELUS employees; they are university students or other people in the community; they volunteer their time to go to different schools and talk to students
- program has been around for a few years and it has evolved a lot since it was first introduced
- can access online the TELUS WISE overview (in PDF)
- TELUS WISE is a program for adults, including parents and caregivers, which includes a virtual community providing access to a wealth of online safety resources
- also in person and virtual sessions are hosted by our TW ambassadors upon request – about an hour long
- sessions
 - TELUS WISE FOOTPRINT – for kids; an online digital citizenship program for kids who are 7 – 14 years of age, who are provided with a multifaceted experience; host sessions for schools and sports group; chance to win a couple k for school to purchase technology for school; students also win; about 45 mins and kids get workbooks/colouring books at the end; Co-Chair Chan will give us more details
 - TELUS WISE In Control: engages high school and young adults in the important discussion about protecting and positively growing their online reputation, protect themselves from cyberbullying, identity theft and more; this program includes hosting in person sessions at high schools and post-secondary institutes; 45 mins to an hour school can filter out certain examples
 - hours are flexible
 - we can go into any Telus store and there's a free learning session – you can sign up for free learning session (TELUS learning centres) – Member Sukumar attended on such session and found it to be very helpful
 - we can do presentations in gym and library
 - **join it with SC meeting? keep it in same week (kids go in same week and parents) – would be ideal but see what their availability is**
 - **Co-Chair Chan will let them know we are interested and we will discuss this further**
 - contest (closes April 7)
 - for ages 7-14
 - 1st prize: 3k digital literacy program and \$500 for student; 2nd prize 2k/\$500; 3rd prize 1k/\$500
 - students go to the webpage, follow the 5 steps and it gets votes
 - wise.telus.com/footprint/comic-contest/

PAST ACTION ITEMS

- donation money approx. \$550 deposited? YES
- **any other straggler donations as a result of the donation letter? NO, but Principal to check**
- **since we've decided to put fundraising via Booster Juice on hold, maybe in spring**
- funds for jerseys paid by Principal from school funds returned? YES
- Principal send communication that parents don't have to return the pizza envelope? YES

- year's Math Night: **Principal will follow-up with date**
- school/math supply store (where schools buy resources): Victoria Park/McNicoll **(Principal will find out location) – on hold**
- update from Secretary re: donations from vendors – **Secretary to provide further update**

OTHER

- per Member Dogra: since cost for FSL competition is \$900 (NB: another competition), why don't we have a competition within the school
 - Mrs. Calverley has given tasks within the lunch hour
 - no school competition – it comes down to teachers and their time
 - Member Dogra: if students are already building their robots, why not invite parents in to have a look (even if there's no competition)? – **Principal will explore this idea (maybe a Science Night?)**

MEETING ADJOURNED

- meeting adjourned @ 8:38PM